

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL**  
**held on MONDAY 17 April 2023 in the MEMORIAL HALL**

Councillors present Roland Stretch - Chair, June Cohen-Kingsley, Stephen Jones, Alan Connor, Sarah Campbell

Clerk Louise Ash

3259 **To receive apologies for absence** Cllrs Bateman and Obertelli gave their apologies ahead of the meeting

Standing Orders were suspended

**Open Forum**

City Cllr K Budden joined the meeting and there was conversation around planning and upcoming election arrangements.

SWH Parish Council was uncontested so there will be no election for Parish Councillors in May.

Standing Orders were reinstated

3260 **To record Declarations of Interest**

Councillor Campbell declared that she will not join any discussion around planning application 23/0037/FUL

3261 **Minutes of the previous meeting**

**Resolution:** to approve the minutes of the meeting held on Monday 20 March 2023. They were duly signed by the Chairman.

It was acknowledged that Councillor Stephen Jones will not be returning in May 2023. He has served on the council for many years and has been an asset to the community. His knowledge of the area and its local history is extensive and has been highly valued by all council members. His support for village life, and his passionate and deliberate approach to the maintenance of green, open spaces for the community to enjoy is to be applauded. All present agreed that Stephen will be greatly missed and wished him a fond farewell.

3262 Administration.

- Internet Banking Policy Document, now reviewed and **adopted** as the clerk has on-line access.
- Trees. A review of tree stock was carried out in 2022, the members took the opportunity to review then, ahead of schedule, after some windblown trees were dealt with and will review again in 2024. The offer of trees by local residents was accepted with thanks, they will be

planted where there was loss of stock on the recreational field and on the green opposite Londis.

- Actions & Actions List – Cllr Obertelli proposed action list was agreed, the clerk will list any actions and distribute to councillors.
- Memorial Bench. The members await further notice from the family who enquired.
- Website Fees – The fees were agreed and renewal will go ahead with Cllr Bateman taking the lead on this matter.
- LCC – Engineering re Salt Marsh on the foreshore. The members asked the clerk to invite the team to meet with them to hear more about the proposed scheme.
- Elections – The Parish Council election was declared uncontested. We aim to co-opt members to the empty seats in the usual manner. The members asked for a suitable position for a notice board to be sited within the South Ward area of the PC. A site is to be identified.
- The Clerk sought clarification on communication between the members, in particular those without internet access. The members were content with the distribution of documents and sharing of emails.
- Clerks hours and expenses – it was agreed that hours and expenses will be reviewed at the next meeting.
- Camper on the foreshore – the wild camping on the foreshore was discussed and it was noted that the couple there most recently had moved on. The council contacted both the police and the homelessness action groups locally to seek help and reassurance. Both agencies were very helpful and the members were grateful for their responses.
- The MUGA has suffered damage in an antisocial behaviour incident. The Police issued a crime number - 04/61981/23. The clerk has sought help from the Crime Prevention office. A replacement fence post will be required and fitting will take place as soon as possible.
- A wedding booking for the Memorial Hall has been made, the couple would like to rent the adjacent field and put up an event marquee. The members felt they needed a little more information before full agreement could be given. Clarifications will be sought.
- Gates at Pre-School. Work to the gates will be carried out as quickly as possible.
- Three quotes for internet access have been sought, decision on which company to go for deferred until May meeting (Sky, Talk Talk and BT)

### 3263 Planning applications

- **23/00296/FUL** – 1 Peacock Cres
- **23/00376/VCN** - Land To The Rear Of Kirklands And Hanging Green Lane
- **23/00397/FUL** - 21 Sea View Drive, Hest Bank, Lancaster, Lancashire, LA2 6BY
- **Judicial Review** – still waiting for an update of most recent court action

### 3264 **Financial Matters**

Approval was given to the monthly summary of receipts and payments.

|                       |            |               |
|-----------------------|------------|---------------|
| Coronation, Pies      | £ 200.00   | cheque        |
| Louise Ash, Wages     | £ 630.88   | Bank Transfer |
| Louise Ash - 10 hours | £ 151.63   | Bank Transfer |
| Doreen Brookes, wages | £ 946.70   | cheque        |
| Envirocare            | £ 856.80   | Bank Transfer |
| Stuart Brade          |            | cheque        |
| Lever Arch Files      | £ 26.53    | Bank Transfer |
| Website Fees (Joanne) | £ 71.86    | Bank Transfer |
| Duncan Ross invoice   | £ 2,590.76 | cheque        |
| Lan City Council      | £ 164.47   | Bank Transfer |

Invoices missed off the agenda were £198 – Mr Brade and Petty Cash £70.78, these will be agreed retrospectively

An invoice from Duncan Ross for £2888 will be paid at month end, to ensure it is paid by its due date. This is for work installing the electrical box required for the MUGA.

### 3265 **Open Spaces**

Work continues on the Muga Electrical installations. North West Electricity will keep in touch with the clerk as the work continues.

Security measures for the Recreation field were discussed and it was agreed that the clerk will contact the Police for help with the matter. The members will then consider future actions that may include CCTV for the area.

### 3266 **Future Events**

The Coronation Committee reported that the event planning is underway. Access to the hall for the team to decorate the Hall will be sought, to avoid any clashes with bookings.

Preparation for opening of the Muga deferred until all work has been carried out.

### 3267 **Matters arising for our next meeting**

Cllrs Bateman and Obertell have given her apologies for the next meeting in May

### 3266 **Date of next meeting**

Monday 15 May 2023 at 6.30pm for the Annual Parish Meeting followed by the Annual Council Meeting at 7:00 pm